

**Christian Hills School**  
**9001 W. 159<sup>th</sup> Street**  
**Orland Hills, IL 60487**

**Christian Hills School**  
**Code of Conduct**

**Revised August 11, 2016**

## Introduction

Christian Hills School's students are required to reflect a positive attitude, to perform consistently, and with careful thought. The discipline offered at Christian Hills School is motivated by love with the goal of moving students toward the molding of a Christ-like character. According to Hebrews 12:6, the Lord disciplines those He loves and He punishes everyone that He accepts as a son.

Christian Hills School's Principal and staff desire to teach students to respond to the authority of God by teaching them to respond to the authority of parents and teachers. Proper discipline will build a character that is pleasing to God without stifling creativity or self-expression.

The Christian Hills Code of Conduct is designed to eliminate inappropriate behavior while it is a means of instructing students on acceptable behavior. The assessing of consequences is left up to the discretion of the teacher and the Principal.

### 1) **Behavior Watch/Behavior Probation**

In an effort to monitor the behavioral progress of students in grades 1-8 at Christian Hills, we have created the categories of Behavior Watch and Behavior Probation.

**Behavior Watch:** A student will be placed on Behavior Watch if it is determined by the administration in consultation with the teacher that a student's behavior interferes with his/her academic progress or the student is disruptive to the learning environment of the class. Disrespect to any pastor, administrator, teacher, or staff member; or any student receiving more than one detention for misconduct will automatically cause that student to be placed on Behavior Watch.

Students will be removed from Behavior Watch based on teacher observation when a student's behavior has improved for one full quarter.

**Behavior Probation:** Students on Behavior Watch who show no improvement based on teacher observations or who receive a suspension will be placed on Behavior Probation. Students who are placed on Behavior Probation are not allowed to participate in extracurricular or reward activities. Students will be placed back on Behavior Watch when conduct has improved for one full quarter and after a parent/teacher/administrator conference has taken place. At this point the student would be allowed to participate in extracurricular or reward activities.

**When a student is placed on either Behavior Watch or Behavior Probation, parents will receive written notification from the Principal's Office.**

## 2) **Code of Conduct**

The Code of Conduct reflects our expectations for all students when they are on school/ church property, at athletic events, field trips, or any school sponsored functions. A basic list of responsibilities is listed below, but should not be considered all inclusive.

### **Responsibility to Authority** (Hebrews 13:17)

1. Always be obedient and respectful to all adults or authority figures.
2. Whenever any adult enters a classroom, you are to remain quiet and stay seated.
3. Never leave your classroom without permission.
4. No running, jumping, screaming, pushing, or shoving in the building.
5. Talking should be kept to a minimum in all hallways.
6. Do everything to the best of your abilities

### **Responsibility to Others** (Romans 12:18, Ephesians 4:29, I Thessalonians 5:15)

7. Fighting play or real will not be permitted.
8. Profanity, swearing, or bad language will not be tolerated.
9. Courtesy to fellow classmates (respecting feelings, property, and personal space) is expected.
10. Physical or verbal intimidation, threats of harm, or peer pressure are not allowed.

### **Responsibility to Property** (Proverbs 18:9, Proverbs 12:24, Colossians 3:23-24)

11. Keep the classrooms, restrooms, and hallways clean by keeping your things neat and orderly.
12. Complete all assignments and come prepared to learn and work.
13. Comply with the established dress code.

Classroom teachers are at liberty to add classroom rules that are specific to their classroom or subject.

### 3) Classroom Discipline and Consequences for K3 through 3<sup>rd</sup> Grade

Consequences of Inappropriate behavior will encompass the following methods:

- Verbal correction
- Communication report
- Elimination of privileges
- Parent contact
- Time outs
- Visit to the Principal's Office
- Parent-Teacher-Child meeting
- Detention
- Suspension
- Expulsion

### 4) Classroom Discipline for 4<sup>th</sup> through 8<sup>th</sup> Grade

#### Category I

##### Communication Reports

1. Talking without permission
2. Failure to follow staff directions
3. Failure to follow classroom rules
4. Gum chewing
5. Failure to respect property of others
6. Failure to respect others personal space (6 inch rule)
7. Inappropriate clothing

## **Category II**

### Detention

1. Severe disruption
2. Minor vandalism or defacing of school/church property
3. Disrespect
4. Possession of electronic devices without permission  
(Electronics will be confiscated and must be picked up by the parent)
5. Referral to the Principal's Office
6. Cheating or plagiarism
7. Repeated violations of Category I rules
8. Failure to return signed Communication Report
9. Three Communication Reports during one quarter
10. Using profanity or foul language

## **Category III**

### Possible Suspension/Parent Conference

1. Bullying/Threatening Behavior
2. Fighting (play or real)
3. Inappropriate touching
4. Repeated violation of the electronics rule
5. Stealing

6. Severe vandalism or defacing of property
7. Possession of tobacco, alcoholic beverages, or drugs
8. Gross Disobedience

#### **Category IV**

##### School Committee Hearing/Expulsion

1. Possession of a weapon such as guns, knives, or anything that could be used as a weapon.

**\*Certain offenses could also result in a referral to the police department\***

#### **5) Cheating/Plagiarism**

All forms of cheating, including; plagiarism, copying the work of others, or having others do your work will result in a detention and a zero on the assignment. Repeat offenses will result in more severe consequences.

#### **6) Bullying/Harassment Policy**

Christian Hills Church School in accordance with ACSI Standards, does not tolerate any type of behavior that results in our students being bullied or harassed. The punishment for bullying or harassment will be determined by the Principal and/or the School Committee.

#### **7) Detentions**

Detention periods can be held during recess or after school. After school detentions will go from 3:30 P.M. to 4:15 P.M. Students will not be allowed to do homework during this time. Students who are given after school detentions will receive a written notice informing the parents of the misconduct requiring this action. This notice must be signed and returned to school the following



day. If the student fails to return the signed detention notice, they will receive two consecutive days of detention.

## **8) Suspensions**

### **In-School Suspension:**

Students will attend school but will be separated from their class for the length of the suspension as determined by the administrator/School Committee. Work/tests covered in class during the suspension must be completed.

### **Out of School Suspension:**

Students will be prohibited from attending school for the length of the suspension as determined by the administrator/School Committee. All work/tests missed during the suspension must be completed by the student.

In either type of suspension, a report of suspension will be placed in the student's file. **Students will not be allowed admittance to any school related activities, including sports events, on the day(s) the suspension is in effect.**

## **9) Prohibited Items**

Inappropriate materials or electronic devices should not be brought to school, athletic events, field trips, or any school related activities. Examples include, but are not limited to the following; secular magazines, items related to the occult, horoscopes, radios, CD players, MP3 players, iPods, cell phones, pagers, game boys, and chewing gum. No electronic devices should be brought to school unless permission has been granted. Examples would be a special day or permission has been given by the coach/supervisor. Inappropriate materials or electronic devices will be confiscated and returned only to the parents.

## **10) Dress/Hair Code**

A dress policy in a Christian School advances three important Biblical goals:

- A dress policy helps create an orderly environment for behavior and learning. Students who are clean and neatly dressed position themselves for success. (1 Corinthians 14:40)
- A dress policy helps students to avoid defrauding each other through immodesty. Students will be able to maintain the appropriate focus which is learning.(1 Thessalonians 4:3-6)
- A dress code gives the school a standard other than personal taste to judge when a student dresses in order to shock or offend.

### **General Guidelines:**

- Jeans may be worn if they have no holes or tears.
- Shorts and skirts may be worn if they are no shorter than 2 inches above the knees.  
This includes shorts for boys also.
- No tank tops, sleeveless shirts, or halter tops may be worn. No backs or midriffs should be exposed.
- Leggings may be worn only when accompanied by a skirt or a tunic length top that maintains modesty.
- No oversized clothing should be worn (sagging pants and shorts).
- No writing is allowed on the back of pants.
- No clothing may be worn that depicts ungodly attitudes. Examples would be jewelry and clothing that promote/depict tobacco, alcohol, drugs, or gangs.
- All shoes and sandals must have backs or straps for safety reasons. No tongs or flip flops can be worn.
- Hats should not be worn inside the building.
- No makeup is allowed during the day, except for special occasions.
- No body piercings or tattoos are allowed. Girls may have pierced ears for earrings.
- Hair styles must be appropriate and out of the face.

### **\*Chapel Dress:**

Since we consider our weekly chapel the most important time of the week spiritually, we ask that our students dress up for chapel. We ask that students not wear t-shirts, athletic shorts, sweat pants, or yoga pants. Skirts and dresses should be at least 2 inches above the knees or longer. Jeans may be worn if they have no tears or rips. Dress shorts may be worn if the weather is extremely hot.